

DMCA Takedown Notice

[Date]

Via Email:

Center for Translation & Global Literacy
c/o Registered DMCA agent
111 Phillips Hall
16 N Clinton St
Iowa City, IA 52245
Ctgl-connect@uiowa.edu

**Re: Notice of Copyright Violation (DMCA Takedown Notice), Privacy Violations,
and Infringement of Name and Image – Request to Remove Offending Content**

To Registered DMCA Agent for Center for Translation & Global Literacy:

My name is **[Full legal name]**, I am the exclusive rights holder for content that is appearing on your website. This email is official notification under Section 512(c) of the Digital Millennium Copyright Act (“DMCA”), and I seek the immediate removal of the following infringing material from your servers.

The infringing material, which I contend belongs to me, is the following: **[description of the work]**

The original material is located at the following URL(s): **[where it was originally hosted]**

The infringing material is located at the following URL(s): **[where the content is now being displayed]**

My contact information is:

[Name]

[Mailing address]

[Telephone number]

[Email address]

I am providing this notice in good faith and with reasonable belief that **[Your name]**'s rights are being infringed. Under the penalty of perjury, I certify that the information contained in this notification is both true and accurate.

Thank you,

[Your signature]

Print your name below